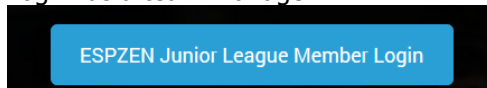


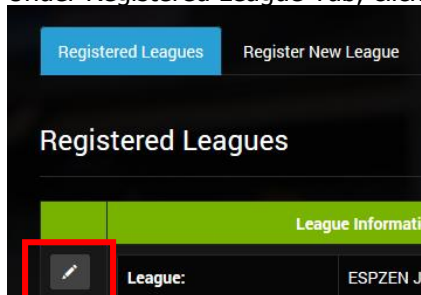
## User Guide on Match Report Submission

To submit match report, please follow the instructions below:

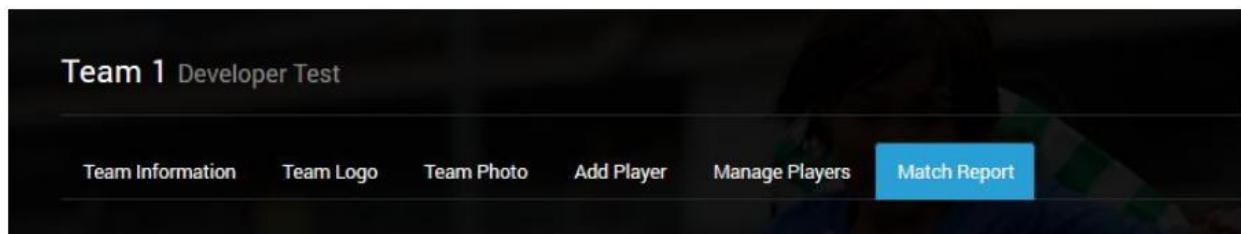
- 1) Log in as a team manager



- 2) Under Registered League Tab, click on the Manage Team Information icon



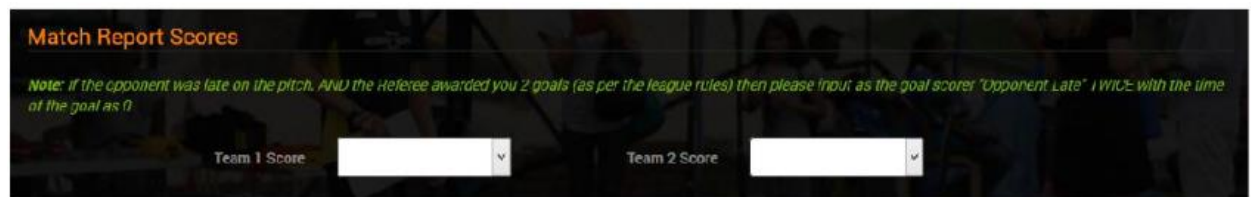
- 3) In manager admin page, click on "Match Report"



- 4) Then click on the pencil icon to submit a match report



- 5) Input goal scored for both teams (Required field)



**Match Report Scores**

*Note: if the opponent was late on the pitch, AND the Referee awarded you 2 goals (as per the league rules) then please input, as the goal scorer "Opponent Late" TWICE with the time of the goal as 0.*

Team 1 Score

Team 2 Score

- 6) Select Goal Scorer, indicate time of Goal and Assisted By

**Scorers**

*Note: Enter 2 Opponent late goal scorer if your opponent is late*

Scorers: Choose Goal Scor [v]  
Goal Time: [input]  
Assist By: None [v]

Action	Player Name	Goal Time	Assist By
--------	-------------	-----------	-----------

7) Select Red Card Awarded if any

Home About - Tournament - Gallery - Health - Advertise -

Total Score is : 1

**Red Cards**

Red Card Awarded: Player 2 YHMWHY [v]  
 Player 1 YHMWHY  
 Player 2 YHMWHY  
 Player 3 YHMWHY

Time: [input]

Red Card Time
15

Total Red Card is : 1

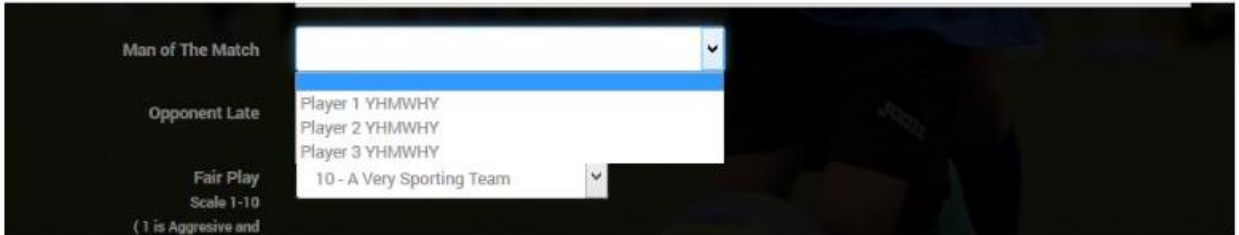
8) Add qualitative match report

Qualitative Match Report:

**B I U** [undo] [redo] [link] [unlink] [list] [table] [source]

[input area]

9) Select Man of the Match (required field)



Man of The Match

Opponent Name

Fair Play Scale 1-10 ( 1 is Aggressive and

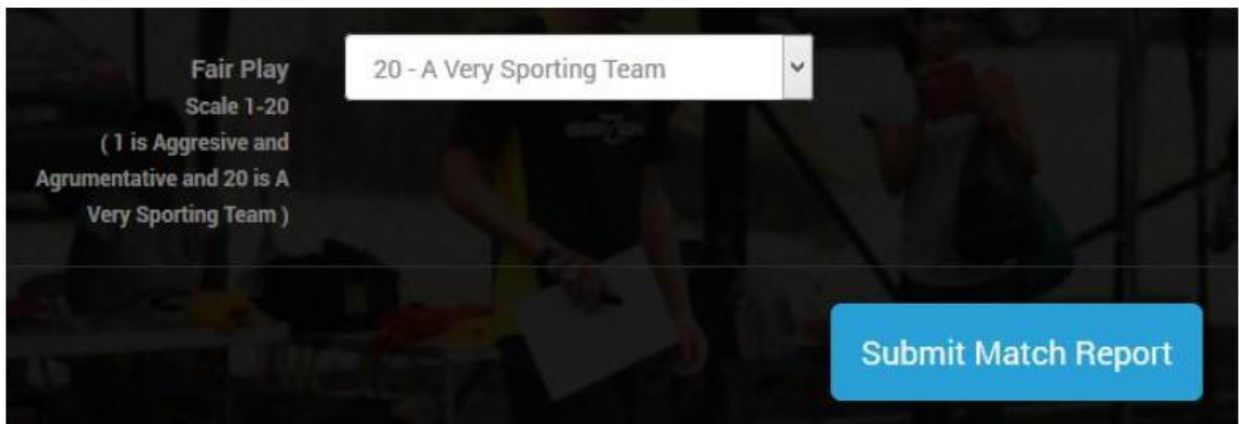
Player 1 YHMWHY

Player 2 YHMWHY

Player 3 YHMWHY

10 - A Very Sporting Team

10) Select Fair Play Grade for the opponent (required field)



Fair Play Scale 1-20 ( 1 is Aggressive and Argumentative and 20 is A Very Sporting Team )

20 - A Very Sporting Team

Submit Match Report

11) Submit Match report

If the goal scorer do not match the assigned goals, the match report will show an error message.  
If you encounter any problem in submitting the match report, please send an email to [jleague@espzen.com](mailto:jleague@espzen.com)